



WELCOME!

2^o semester 2019.2020

School of Medicine & Surgery and Pharmacy

06.03.2020 - VIDEOCONFERENCE



UNIVERSITÀ
DEGLI STUDI
DI PADOVA

School of Medicine and Department of Pharmacy

Before we start.....

A little bit of history about
Università degli Studi di Padova





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DI PADOVA

School of Medicine and Department of Pharmacy

University of Padova

Medical School and Pharmacy Education in Padova

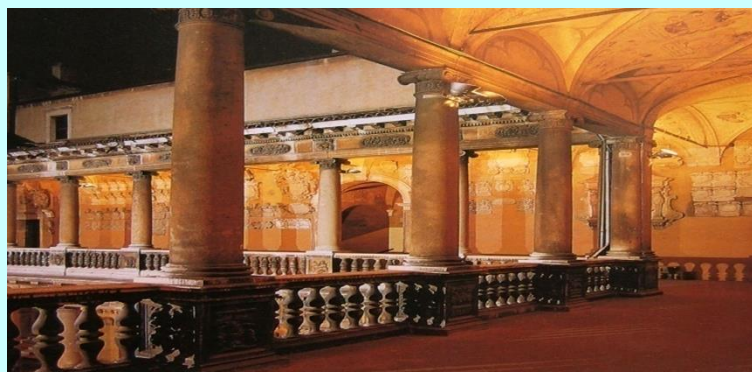


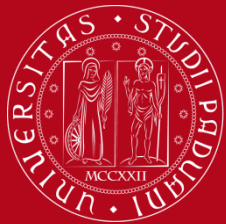
➤ 1222 University of Padova was founded

➤ 1399 Universitas Iuristarum (law, theology)
Universitas Artistarum (including medicine)

natio citramontana (local students)

natio ultramontana (foreign students)

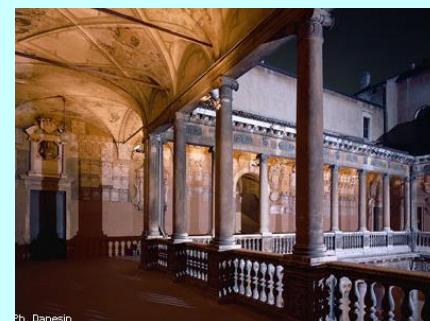




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- Until 1874 - Faculty of Medicine, Surgery and Pharmaceutics
- 1879 - Degree course in Chemistry and Pharmacy
- 1931 - Degree course in Pharmacy, the first in Italy
- 1935 - Faculty of Pharmacy
- 1976 - Degree course in Pharmaceutical Chemistry and Technologies





Master of Science (2-years)

Pharmaceutical Biotechnologies

The purpose of the Laurea Magistrale (Master of Science) in Pharmaceutical Biotechnologies (two years, 120 CFU) is to endow students with a sound scientific knowledge for modern pharmaceutical research and health biotechnologies.





Degree Courses (corsi di laurea)

5 bachelors + masters (5 or 6-undergraduate degrees)

<https://didattica.unipd.it/off/2019/CU/ME>

Medicina e Chirurgia (IT)

Medicine and Surgery (EN)

Dentistry (IT)

Pharmaceutical Chemistry and Technology (IT)

Pharmacy (IT)

19 Bachelors (3-undergraduate degrees)

<https://didattica.unipd.it/off/2019/LT/ME>

7 Masters (2-graduate degrees)

<https://didattica.unipd.it/off/2018/LM/ME>

Medical Biotechnologies and Pharmaceutical Biotechnologies are held completely in English

INTERNATIONAL STAFF - School of Medicine and Department of Pharmacy

- President of the school of Medicine
Prof. Stefano Merigliano



- Delegato per l'Internazionalizzazione:
Prof. Francesco Paolo Russo



- Delegata per dipartimento di Scienze del farmaco
Prof.ssa Barbara Gatto



- Office Coordinator:
Giuseppe Scarsi





International Office

Front Office



2 locations!

- Via Giustiniani, 2 (Hospital)
- Via Marzolo, 5 (Pharmacy)

MONDAY (Hospital) Via Giustiniani, 2 https://goo.gl/maps/N4bRCBBaHYgMuj4H9	TUESDAY (Hospital) Via Giustiniani, 2 https://goo.gl/maps/N4bRCBBaHYgMuj4H9	WEDNESDAY (Hospital) Via Giustiniani, 2 https://goo.gl/maps/N4bRCBBaHYgMuj4H9	THURSDAY (Pharmacy) Via Marzolo, 5 https://goo.gl/maps/vDQdjEza1Jq1CVSc7	FRIDAY
10 - 12	10 - 12	10 - 12	10 - 12	
	14.30 - 16.00		14.30 - 16.00	

- By appointment only!
- Please book your appointment on <https://internationalmedicine.setmore.com/>
- Attention: both locations are open to ALL students (Medicine, Pharmacy and so on)



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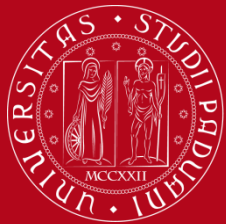
Where we are

International Office

Hospital Location
Via Giustiniani, 2

- MONDAY
- TUESDAY
- WEDNESDAY





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Where we are

International Office Pharmacy Location

Via Marzolo, 5

- **ONLY THURSDAY!**





WHERE ARE MY

- Room?
- Timetables?
- Esams?

<http://agendastudentiunipd.easystaff.it/?view=home&include=homepage&lang=en>



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TUTORS ARE....

Tutors are local students available for international students to give information about logistic issues (i.e. classes, how to contact professors, how to sign up for the exams, activation of the e-mail account, how to use Uniweb).

CONTACTS:

Department of Pharmacy

Tutors' office:
Department of Pharmacy

Via Marzolo, 5.

Monday 12-13

Tel. 049.8275379

tutor.scienzedelfarmaco@unipd.it

<https://www.dsfarm.unipd.it/corsi/tutorato>

School of Medicine

Tutors' office:
School of Medicine | Via Giustiniani, 2 | 35100 Padova

Monday to Thursday 15-17; Friday 11-13

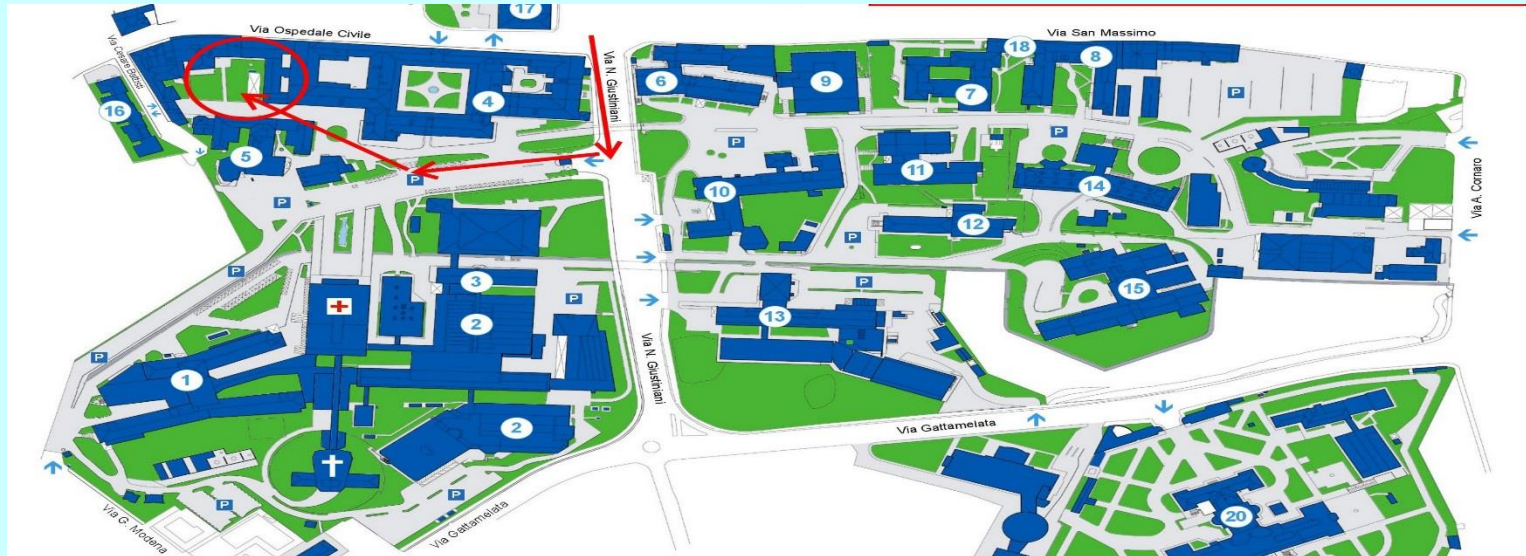
Tel. 049.821 8672

tutor.medicinachirurgia@unipd.it

<https://www.medicinachirurgia.unipd.it/tutorato>



Library of Medicine



Library V. Pinali, Aula studio V. Pinali
via Giustiniani 2 - 35128 - Padova

All students can have access to all the University libraries and study rooms

University Library System: <http://bibliotecadigitale.cab.unipd.it/en/>

Study Rooms: <http://www.unipd.it/en/services/study-and-multimedia-facilities>

<https://www.medicinachirurgia.unipd.it/strutture/biblioteche>



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Library of PHAMACY

Library of Pharmacy

Via Jappelli, 1 bis - Padova

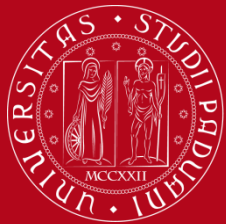
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WHERE IS MY PRACTICAL TRAINING?

(medicine student ONLY)



PRACTICAL TRAININGS

During your stay you have the opportunity to carry out practical trainings at Padova Hospital University.

You have to book the practical trainings on the online platform <https://www.rad.unipd.it/tirocini/>

Select the Unit and the period, then click BOOK and CONFIRM.
You will receive an important email with all the information and forms you need in order to start!

On the Vademecum you find all the information you need.



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Information about procedures



DURING THE MOBILITY LEARNING AGREEMENT

Possibility to change the LA form,
just once:

deadline 31.10.2019 for the 1st semester

deadline 31.03.2020 for the 2nd semester



Section to be completed DURING THE MOBILITY

CHANGES TO THE ORIGINAL LEARNING AGREEMENT

I. EXCEPTIONAL CHANGES TO THE PROPOSED MOBILITY PROGRAMME

Table C: Exceptional changes to study programme abroad or additional components in case of extension of stay abroad

Component code (if any) at the receiving institution	Component title (as indicated in the course catalogue) at the receiving institution	Deleted component	Added component	Reason for change	Number of ECTS credits to be awarded by the receiving institution upon successful completion of the component
		<input type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>	<input type="checkbox"/>		
					Total:

Table D: Revised group of educational components in the student's degree that will be replaced at sending institution*

Component code (if any) at the receiving institution	Component title (as indicated in the course catalogue) at the sending institution	Deleted component	Added component	Reason for change	Number of ECTS credits
		<input type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>	<input type="checkbox"/>		
					Total:

The student, the sending and the receiving institutions confirm that they approve the proposed amendments to the mobility programme.

Approval by e-mail or signature of the student and of the sending and receiving institution responsible persons.



STUDY PLAN

- After the deadline for changing your Learning Agreement the International Office will schedule a meeting in order to explain you how to fill in the ONLINE STUDY PLAN.
- Through this procedure you can add to your on-line Booklet in Uniweb the courses listed in your approved Learning Agreement.



EXAMS

- *It's mandatory to sign up for exams using your Uniweb account*
- You don't have to sign up for classes, but for exams. **Do not forget to subscribe!**
- Check the inscription period: **10 to 4 days before the exam**
- **Exam periods:**
 - 20.01.2020 – 29.02.2020
 - 15.06.2020 – 18.07.2020
 - 17.08.2020 - 19,
- Three 'appelli' (dates) per course per exam session
- In case of doubts, please contact your Buddy or the Tutor Service





EXTENSION OF THE MOBILITY PERIOD

- Go to the International Office (Palazzo del Bo) to get the application for the extension
- Sign it and have it signed from your Departmental Coordinator in Padova
- Hand it in to the International Office (Palazzo del Bo), they will send it to your university by email
- After your university counter-signs the application for approval, you will be sent an e-mail
- Inform Sassa Service that you will require an extension for the accommodation



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INTERNATIONAL OFFICE @ PALAZZO BO Via VIII Febbraio 2, Palazzo BO - PADOVA

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Irene Occhipinti

+39 049 8273597

Federica Bison

+39 049 8273061

erasmus.incoming@unipd.it

□ ERASMUS KA 107

Elisa Zambon

+39 049 8273741

elisa.zambon@unipd.it





ACADEMIC CALENDAR

	Lectures	Examination/ Registration
First semester	From September 30 th 2019 To January 18 th 2020	From January 20 th 2020 To February 29 th 2020
Second semester	From March 2 nd 2020 To June 12 nd 2020	From June 15 th 2020 To July 28 th 2020
<u>(Extra examination period)</u>		From August 17 th 2020 To September 19 th 2020



ACADEMIC CALENDAR

Holidays	
1 st November 2019	All Saints
8 th December 2019	Immaculate Conception
From 21 st December 2019 to 06 th January 2020	Christmas Holidays
11 th April – 14 th April 2020	Easter Holidays
25 th April 2020	Italy's Liberation Day
1 st May 2020	Labour Day
1 st June 2020	Giustiniana Feast
2 nd June 2020	Republic Day
13 th June 2020	St. Anthony's Day
15 th August 2020	Feast of the Assumption



COURSES & SCHEDULES

- ❖ Description ONLY Italian <http://didattica.unipd.it/>
- ❖ Description ONLY English <http://en.didattica.unipd.it/>



- ❖ COURSES HELD IN English:
<https://en.didattica.unipd.it/catalogues>
- ❖ <http://agendastudentiunipd.easystaff.it/?view=home&include=homepage&lang=en>



GRADES

- A grade between 18 (min) and 30 (max) means you have passed the exam
- Remember that the grade will be accepted automatically after 7 days.
- Check that all your exams have been registered on your **on-line booklet** (libretto online) before the end of your mobility

Your ToR will reflect your online booklet



AT THE END OF YOUR STAY

For all students (medicine students too)

Three steps to conclude your Erasmus stay:

1. Final survey: 3 weeks before your departure by UNIWEB
2. BOOK AN APPOINTMENT in one of the last 5 days before your departure date with International Office (Palazzo del Bo). You can take the appointment by filling the form available at www.unipd.it/relint/en (Erasmus Student > Certificate of Departure > Richiesta di una nuova prenotazione > Certificate of Departure: book an appointment)
3. Go to the appointment to receive your certificate of departure
4. The Transcript of Records will be send by email to your Institution



EXTRA TOR FOR STUDENTS OF MEDICINE ONLY

Medicine and surgery students **ONLY**:

1. If you did exams so-called MODULI and/or you did PRACTICAL TRAININGS to be included on your ToR, then you have to BOOK AN APPOINTMENT with the International Office (Hospital Location) in one of the last 5 days before your departure date, in order to ask for your Transcript of Records (<https://internationalmedicine.setmore.com/>)

Full information

<https://www.unipd.it/en/exchange-students/erasmus-studies-incoming/end-your-stay-erasmus-study>



THANKS FOR YOUR ATTENTION!

International Office Staff



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