ERASMUS+ STUDY OUTGOING – FREQUENTLY ASKED QUESTIONS

SINGLE-CYCLE MASTER'S DEGREE COURSE IN MEDICINE AND SURGERY

For the purposes of the following document, 1 university credit (CFU) corresponds to 1 European Credit Transfer and Accumulation System (ECTS).

1. *Which foreign activities can be recognized?*

Foreign theoretical, theoretical-practical and practical activities may be recognized, provided they are consistent with the examinations and/or internships at Padua.

2. *How do I assess consistency between foreign activity and the Padua examination?*

Some foreign activities have similar names to those in Padua (e.g. The Nervous System [Partner University] for The Nervous System [UniPD]), therefore consistency is quite evident; in other cases the student will upload in Uniweb the programmes of the foreign activities in the "Activity Programme" field. It will be possible to consult the staff in charge of the Mobility Desk at the School of Medicine upon request before submitting the Learning Agreement. The Academic Coordinator delegated by the Single-Cycle Master's Degree Course in Medicine and Surgery will examine the documentation, assess its consistency and give any indications in the "Academic Coordinator's notes" field on the Uniweb page. It is the student's duty to check the propaedeutic courses envisaged for his/her Cohort and to align the Learning Agreement with them as far as possible. To check the preliminary requirements, consult Annex 2 of the Teaching Regulations of the Cohort to which the student belongs, which can be accessed from the Educational Offer Portal by selecting A.Y. of first enrolment → Course type (Single-cycle) → School of reference → Course of study, Annex 2 in the Degree Course details section.

3. *How do I know if the Learning Agreement I uploaded is OK?*

Once uploaded on Uniweb, the Learning Agreement will be evaluated by the Academic Coordinator delegated by the Single-Cycle Master's Degree Course in Medicine and Surgery. The Learning Agreement must provide a clear breakdown of the integrations for the Course units that will not be carried out abroad once returned from mobility. If the Learning Agreement is adequate and complies with the instructions provided by the Mobility Desk, it will be approved. If the Learning Agreement is not adequate it will be rejected by the Academic Coordinator delegated by the Single-Cycle Master's Degree Course in *Medicine and Surgery*. It is also possible that the Learning Agreement is conditionally approved, for example with a request for integration upon return if the number of ECTS acquired abroad is not sufficient for the recognition of all the exams in Padua.

4. *Are there limits to the recognition of credits acquired abroad?*

It is possible to recognize up to 64 CFU of curricular exams and practical training for activities carried out successfully abroad.

5. Can the Learning Agreement be changed after the first approval?

Yes, a maximum of four different versions are allowed. Typically, amendment proposals are submitted by the student when he or she reaches the host university and has a more precise view of the educational offer for the mobility semester(s). The windows for amendments are October and March. Any updates to the Learning Agreement will be assessed by the Academic Coordinator delegated by the Single-Cycle Master's Degree Course in Medicine and Surgery. It is important that the latest version of the Learning Agreement coincides exactly with the Transcript of Records issued by the foreign institution.

6. What should I do if the foreign activity does not correspond exactly to the Padua examination?

More than one foreign activity can be associated with the recognition of Padua examinations comprising more than one Course unit: e.g., for the recognition of Heart and Lung Disease the student can associate foreign activities of Cardiac Surgery, Thoracic Surgery, Vascular Surgery. Similarly, a foreign activity may be associated with more than one Padua examination: for example, a 4 ECTS Endocrinology foreign activity may be associated with Gastrointestinal and Urinary Tract Diseases (1 CFU) and Clinical Medicine (3 CFU). If the foreign activity has a documented theoretical-practical character, it can also be combined with a clinical internship, if the foreign activity provides sufficient ECTS for recognition.

7. How do I get a vocational internship recognized?

The foreign activity of a theoretical-practical or practical nature with its ECTS number must be associated with the Padua internship with the corresponding CFU. Equivalence is possible for the following internships and related CFU:

II year max 8 CFU

IV year max 8 CFU (2 CFU + 2 CFU + 4 CFU)

VI year max 8/13 CFU

8. Which examinations/internships will I be recognized for upon return?

Only foreign activities included in the Transcript of Records issued by the Host University at the end of the mobility will be recognized.

9. What happens if the number of ECTS acquired at the foreign location does not exactly match the number of ECTS to be recognized?

The difference (total foreign ECTS – total CFU) must be kept to a minimum. The maximum permissible difference is directly related to the number of ECTS acquired during the mobility.

10. If a foreign activity takes place in a different course year from the one in the study plan at Padua, can it be recognized?

We are aware of the differences in the study plan between Padua and Host universities; therefore, the course year in which the Host university offers the activity of interest is not relevant. However, when filling in the Learning Agreement, the student in Padua will have to identify a reference year of his/her study plan: it will be possible to recognize <u>a maximum of three curricular exams</u> that in Padua take place in years other than the reference year ("outside the year"). For example, if a student chooses the fifth year as a reference, in addition to the exams of the fifth year in Padua passed at the Host university, it will be possible to recognize up to three "outside the year" exams, e.g. 1 exam from the IV year and 2 exams from the VI year or vice versa.

11. Is it possible to carry out Internships for medical licenses during mobility?

The requirement of the ministerial regulations for access to Internships for medical license is that the request must be submitted <u>after</u> the date on which <u>all</u> examinations and placements from I year to IV year are recorded on Uniweb. The recognition of Internships for medical license carried out in Erasmus can take place for a maximum of 3 ECTS (60 hours) for the medical area <u>or</u> for the Surgical area (i.e. a maximum of 3 ECTS for one of the two areas, you cannot do Internships for medical license in both areas), not for the General Medicine/Family Medicine area.

12. Can placements be undertaken outside the Erasmus+ Study Programme?

You can apply for the Erasmus+ Traineeship programme [https://www.unipd.it/en/erasmus-traineeship-mobility]. However, if you intend to apply for the recognition of ECTS upon return, you must submit a request <u>prior to your departure</u>, attaching documentation on the location, duration and content of the foreign activity. The documentation will be examined by the Course Delegate who will approve or reject the proposal. Any ECTS will be recognized on return, after the student submits appropriate certification documenting the activity actually carried out at the Host university.

13. Can Erasmus+ Study and Erasmus Traineeship activities be carried out in the foreign location at the same time?

This practice must be avoided.

14. How does the recognition process of completed foreign activities take place?

At the end of the mobility period the student receives from the foreign institution the Transcript of Records with the evaluations expressed in ECTS grade which are converted into thirtieths according to the specific "ECTS Table for the study courses of the University of Padua" in force for the academic year of mobility and downloadable from the webpage. If grades from abroad are not expressed in ECTS grade, the "University Table for the conversion of foreign (non-ECTS) grades" will be used, which can be downloaded from the page https://www.unipd.it/tabella-ects-conversione-voti. A copy of the draft record of recognition is sent in advance by e-mail to the student for confirmation. As soon as it is confirmed, the report

is sent to the Student Career Service, which will upload the recognized activities onto the online booklet.

15. Are bonus points for graduation awarded for mobility?

According to the current regulations of the Single-Cycle Master's Degree Course in Medicine and Surgery, this possibility is provided for in Part IV Art. 2) letter b):

2) an additional score, up to a maximum of 7 points [out of 110] in relation to the following curricular items:

b) Study abroad periods that have officially recognized by the University of Padua, maximum 2 points for the following activities:

▪ 1 point for study abroad periods lasting no less than 6 months or 1 semester, and with at least 3 completed training activities recognized upon return;

▪ 1 point for Thesis research activity abroad, tracked by a training project approved by the University of Padua;

▪ 1 point for internships abroad lasting no less than 3 months with credits recognized upon return.

16. Can examinations be carried out in Padua during Erasmus+ mobility?

Although not forbidden in the didactic regulations, this practice is <u>not recommended</u>.

17. Can vocational internships and/or internships for medical license be carried out in Padua during Erasmus+ mobility?

The Erasmus programme requires a continuous mobility period rather than a fragmented one. Therefore, students are not allowed to undertake internships in Italy during their Erasmus mobility period, unless they choose to end their Erasmus experience early.

18. Is it possible to only carry out internship activities during Erasmus+ Study mobility?

Internship activities alone are not eligible for Erasmus+ Studies and SEMP mobility and cannot be recognised. Any mobility grants already received must be returned.